

Privacy Policy

Praktijk Brouwersgracht attaches a great deal of importance to the protection of your personal data. In this Privacy Policy, we want to provide clear and transparent information about how we handle personal data.

We do everything we can to safeguard your privacy and therefore treat personal data with care.

Praktijk Brouwersgracht complies in all cases with the applicable legislation and regulations, including the General Data Protection Regulation.

This means that we, in any case:

- Process your personal data in accordance with the purpose for which they were provided, these purposes and type of personal data are described in this Privacy Policy;
- Limit the processing of your personal data to the minimum data required for the purposes for which they are processed;
- Ask for your explicit consent if we need it for the processing of your personal data;
- Have taken appropriate technical and organizational measures to ensure the security of your personal data;
- Do not pass on personal data to other parties, unless this is necessary for the execution of the purposes for which they were provided;
- Are aware of your rights with regard to your personal data, will point this out and respect it.

As Praktijk Brouwersgracht we are responsible for the processing of your personal data. If you have any questions or wish to contact us after reviewing our Privacy Policy, or in a more general sense, this can be done via the contact details at the bottom of this document.

Processing of the personal data of patients

Patient personal data are processed by Praktijk Brouwersgracht for the following purpose(s):

- Recording patient data for the treatment process

The basis for using the personal data is:

- The treatment agreement

For the above purpose(s), Praktijk Brouwersgracht may request the following personal details from you:

- First name;
- Middle name
- Surname;
- (Business) Phone number;
- (Business) E-mail address;
- Gender;
- Date of birth;
- Health data;
- Insurance details;
- Social Security (BSN);
- ID or passport number;
- Name of general practitioner and/or attending specialist

Your personal data will be stored by Praktijk Brouwersgracht for the purpose of the aforementioned processing(s) for the following period:

- During the term of the treatment agreement. 15 years retention period in accordance with the Medical Treatment Agreement Act (WGBO).

Processing of personal data of prospect, stakeholder/lobby contacts and/or interested parties

Personal data of prospects, stakeholder/lobby contacts and/or interested parties will be processed by Praktijk Brouwersgracht for the following purpose(s):

- Provision of information in the form of newsletters and/or targeted contacts

The basis for these personal data:

- Oral consent, issue of a business card and/or via social media.

For the above purpose(s), Praktijk Brouwersgracht may request the following personal details from you:

- First name;
- Middle name;
- Surname;
- Address
- Residence
- Phone number;
- E-mail address.

Your personal data will be stored by Praktijk Brouwersgracht for the purpose of the aforementioned processing(s) for the following period:

- During the period that one is seen as a prospect, stakeholder/lobby contacts and/or interested parties.

Provision to third parties

We may provide the information you provide to us to third parties if this is necessary for the execution of the purposes described above.

For example, we use the services of a third party for:

- Taking care of the electronic dossier management (EPD);
- Taking care of the (financial) administration;
- Taking care of newsletters and invitations;
- Taking care of the demand for patient satisfaction surveys;
- Processing claims or banking transactions

We never pass on personal data to other parties with whom we have not concluded a processor's agreement. We will, of course, make the necessary arrangements with these parties (processors) to guarantee the security of your personal data. Furthermore, we will not provide the information provided by you to other parties, unless required and permitted to do so by law. An example of this is that the police request (personal) data from us as part of an investigation. In such a case we must cooperate and are therefore obliged to provide this information. We may also share personal data with third parties if you give us your written consent.

Within the EU

We do not provide any personal data to parties established outside the EU.

Minors

We only process personal data of minors (persons under the age of 16) if written permission has been given by the parent, caretaker or legal representative.

Retention period

Praktijk Brouwersgracht does not store personal data for longer than necessary for the purpose for which they have been provided or are required by law.

Security

We have taken appropriate technical and organisational measures to protect your personal data against unlawful processing.

We have, for example, taken the following measures:

- All persons who can access your data on behalf of Praktijk Brouwersgracht are bound by the obligation of confidentiality;
- We have a username and password policy for all our systems;
- We pseudonymise and encrypt personal data if there is reason to do so;
- We make backups of the personal data in order to be able to recover them in the event of physical or technical incidents;
- We regularly test and evaluate our measures;
- We have been informed about the importance of the protection of personal data;
- Everyone is aware of what a data breach is. We also know where this should be reported internally so that we can adequately handle and document the data leak.

Rights concerning your data

You have the right to inspect, correct or delete the personal data we have received from you. You can also object to the processing of your personal data (or a part thereof) by us or by one of our processors. You also have the right to have the data provided by you transferred by us to you or on your instructions directly to another party. We may ask you to identify yourself before we can respond to the above requests.

If we are allowed to process your personal data on the basis of your consent to do so, you are always entitled to withdraw this consent.

Complaints

If you have a complaint about the processing of your personal data, please contact us directly. If we are not able to come to a solution together with you, we will obviously regret this. You always have the right to lodge a complaint with the Authority for Personal Data, which is the supervisory authority for the protection of privacy.

Questions

If you have any questions or comments regarding our Privacy Statement, please do not hesitate to contact us!

Contact details

Praktijk Brouwersgracht

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1015 GJ Amsterdam

020-624 20 54

info@praktijkbrouwersgracht.nl

Drawn up on 18 May 2018, Amsterdam